

COURSE INFORMATION		PROGRAMS					BOOK INFORMATION				PRICES (CAD)	
CODE	NAME	SCCD	CM	BM	PCS	CCBCC	NAME / AUTHOR / PUBLISHER / DATE	ISBN	ONLINE SOURCE (LINK)	BUY AT VANWEST	EST. PRICES	
BUS101	Cross-Cultural Communication	○	○	○	○	○	Intercultural Communication in the Global Workplace / Varner, Iris;Beamer, Linda / MGH / 2011	ISBN: 9780077476779	<a href="#">VITAL SOURCE</a>	YES	\$73.00	
BUS102	Interpersonal Skills for the Workplace	-	○	○	○	-	Human Relations: Interpersonal, Job-Oriented Skills / Andrew J. DuBrin; Terri M. Geerinck / PEARSON / 2014	ISBN-13: 9780134601175 ISBN-10: 0134601173	<a href="#">VITAL SOURCE</a>	YES	\$61.00	
BUS103	Marketing Essentials	○	○	○	○	-	Think Marketing: 3rd Canadian Edition / Keith Tuckwell; Marina Jaffey / PEARSON / 2019	ISBN 9780134834344	<a href="#">VITAL SOURCE</a>	YES	\$61.00	
BUS104	Organizational Behavior	-	○	○	-	-	Canadian Organizational Behaviour (Canadian Edition) 12th Edition / Steven McShane / MGH / 2024	ISBN-13: 9781264854493 ISBN-10: 1264854498	<a href="#">VITAL SOURCE</a>	NO	\$66.08	
BUS105	Principles of Management	○	○	○	-	-	MGMT 4th Edition / Chuck Williams / CENGAGE / 2024	ISBN: 9781774747834	<a href="#">VITAL SOURCE</a>	NO	\$62.66	
BUS106	Customer Service Skills	-	○	-	○	-	Customer Service Skills For Success 8th Edition / Robert Lucas / MGH / 2023	ISBN-13: 9781265575656 ISBN-10: 1265575657	<a href="#">VITAL SOURCE</a>	YES	\$60.00	
BUS107	Business Correspondence	○	○	○	○	○	Business Communication Essentials / Courtland L Bovee; John Thill; Jean A. Scribner / PEARSON / 2020	ISBN-13: 9780135262412 ISBN-10: 0135262410	<a href="#">VITAL SOURCE</a>	YES	\$69.00	
BUS108	Sales Strategies	-	○	-	-	-	Selling Today: Partnering to Create Value / Gerald L Manning; Michael L. Ahearne; Barry L Reece / PEARSON / 2018	ISBN-13: 9780134478333 ISBN-10: 0134478339	<a href="#">VITAL SOURCE</a>	YES	\$69.00	
BUS109	Workplace Preparation	○	○	○	○	○	Career Focus Canada: A Personal Job Research Guide (6th Edition) / Helene Martucci Lamarre; Karen McClughan / PEARSON / 2014	ISBN-13: 9780134572383 ISBN-10: 0134572386	<a href="#">VITAL SOURCE</a>	YES	\$58.00	
BUS114	Introduction to Accounting	○	○	○	-	-	Financial Accounting / H. Dauderis and D. Annand / V2023-A / LYRYX / 2022	N/A	N/A	NO	Free	
BUS115	Social Media Marketing	-	○	○	-	-	Social Media Marketing (5th Edition) / Tracy L. Tuten / SAGE / 2023	ISBN-13: 9781529736229 ISBN-10: 1529736226	<a href="#">VITAL SOURCE</a>	YES	\$97.94	
BUS116	Project Management	○	○	○	-	-	Successful Project Management / Gido; Clements / CENGAGE / 2018	ISBN-13: 9781337095471 ISBN-10: 1337095478	<a href="#">VITAL SOURCE</a>	NO	\$89.54	
BUS117	Leadership Skills	-	○	○	-	-	Introduction to Leadership: Concepts and Practice (6th Edition) / Peter G. Northouse / SAGE / 2024	ISBN-13: 9781071942253 ISBN-10: 1071942255	<a href="#">VITAL SOURCE</a>	NO	\$84.00	

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BUS118	Finance	-	○	-	-	-	Fundamentals of Corporate Finance (11th Edition) / Ross, Westerfield, Jordan, Pandes, Holloway / MGH / 2022	ISBN-13: 9781260881387 ISBN-10: 1260881385	<a href="#">VITAL SOURCE</a>	YES	\$69.00
BUS119	Sales Management	-	○	-	-	-	Sales Force Management: Leadership, Innovation, Technology / Mark W. Johnston; Greg W. Marshall / ROUTLEDGE / 2021	ISBN-13: 9780367682088 ISBN-10: 0367682087	<a href="#">VITAL SOURCE</a>	NO	\$86.24
BUS120	E-Commerce	-	○	-	-	-	Business, Technology, and Society 16th Ed. / Kenneth C. Laudon; Carol Guercio Traver / PEARSON / 2021	ISBN13: 9780136931805 ISBN10: 0136931804	<a href="#">VITAL SOURCE</a>	YES	\$69.00
BUS121	Market Research	-	○	-	-	-	Essentials of Marketing Research / Joseph Hair, David Ortinau, Dana E. Harrison / MGH / 2024	ISBN13: 9781266261503 ISBN10: 1260575780	<a href="#">VITAL SOURCE</a>	NO	\$66.08
BUS123	Macroeconomics	○	-	-	-	-	Principles of Macroeconomics / Steven A. Greenlaw, David Shapiro / OPENSTAX / 2022	ISBN-13: 9781947172395 ISBN-10: 1947172395	<a href="#">OPENSTAX</a>	NO	Free
BUS130	Excel for Business Analytics	○	-	-	-	-	Microsoft Excel Step by Step (Office 2021 and Microsoft 365) / Curtis Frye / MICROSOFT / 2022	ISBN-13: 9780137564279	<a href="#">VITAL SOURCE</a>	YES	\$50.00
SCM140	Procurement & Supply Management	○	-	-	-	-	Principles of Supply Chain Management: A Balanced Approach 5th Edition / Joel D. Wisner; Keah-Choon Tan; G. Keong Leong / CENGAGE / 2019	ISBN-13: 9781337406499	<a href="#">VITAL SOURCE</a>	NO	\$89.54
SCM150	Operations & Process Management	○	-	-	-						
SCM160	Logistics in Supply Chain Management	○	-	-	-						

### ESTIMATED BOOK PRICES PER PROGRAM (CAD \$)

SCCD SUPPLY CHAIN MANAGEMENT CO-OP DIPLOMA	CM COMMERCE & MARKETING CO-OP DIPLOMA	BM BUSINESS MANAGEMENT CO-OP DIPLOMA	PCS PROFESSIONAL CUSTOMER SERVICE CO-OP CERTIFICATE	CCBCC CROSS-CULTURAL BUSINESS COMMUNICATION CERTIFICATE
<b>\$556.00</b>	<b>\$1,117.00</b>	<b>\$697.00</b>	<b>\$382.00</b>	<b>\$200.00</b>

### PURCHASING A TEXTBOOK FROM VANWEST

STEP 1. PAYMENT METHODS	STEP 2. E-MAIL	STEP 3. E-BOOK CODE
<ul style="list-style-type: none"> <li>• E-transfer to <a href="mailto:accountant@vanwest.com">accountant@vanwest.com</a></li> <li>(Please mention the student ID number, student name and the course code) OR</li> <li>• Cash, Credit, or Debit card pay at the Admissions office</li> </ul>	E-mail your receipt to <a href="mailto:vcp@vanwest.com">vcp@vanwest.com</a>	You will receive your e-book code by e-mail.

COURSE INFORMATION		PROGRAM	BOOK INFORMATION	PRICES (CAD)
CODE	NAME	HMCD	NAME / AUTHOR <small>*PUBLISHER: American Hotel &amp; Lodging Educational Institute (AHLEI)</small>	EST. PRICES
HM250	Supervision in the Hospitality Industry	O	Supervision in the Hospitality Industry, Sixth Edition / Jack D. Ninemeier	ISBN: 978-1-949324-19-8 <b>\$110.00</b>
HM281	Hospitality Facilities Management and Design	O	Hospitality Facilities Management and Design, Fourth Edition / David M. Stipanuk	ISBN: 978-0-86612-476-8 <b>\$110.00</b>
HM333	Managing Front Office Operations	O	Managing Front Office Operations, Tenth Edition / Michael L. Kasavana, Ph.D.	ISBN: 978-0-86612-550-5 <b>\$110.00</b>
HM338	Managing Housekeeping Operations	O	Managing Housekeeping Operations, Revised, Third Edition / Aleta A. Nitschke and William D. Frye	ISBN: 978-0-86612-336-5 <b>\$110.00</b>
HM349	Managing Service in Food & Beverage Operations	O	Managing Service in Food and Beverage Operations, Fifth Edition / Ronald F. Cichy and Philip J. Hickey, Jr.	ISBN: 978-0-86612-510-9 <b>\$110.00</b>
HM387	Security and Loss Prevention Management	O	Security and Loss Prevention Management, Third Edition (2013) / David M. Stipanuk, Cornell University and Raymond C. Ellis, Jr., CHE	ISBN: 978-0-86612-410-2 <b>\$110.00</b>

\* **HOSPITALITY MANAGEMENT PROGRAMS - ALHEI BOOKS:** The books must be purchased through VanWest. Upon registration of the HM program, VanWest will register you to ALHELI and you will receive an e-book code which also includes exams (<https://www.ahlei.org/>).

\* **CREATING AN AHLEI ACCOUNT:** [https://vanwest.com/downloads/VanWest\\_College\\_HM\\_AHLEI\\_Instructions.pdf](https://vanwest.com/downloads/VanWest_College_HM_AHLEI_Instructions.pdf)

ESTIMATED BOOK PRICES PER PROGRAM (CAD \$)	PURCHASING A TEXTBOOK FROM VANWEST	
<b>HMCD</b> HOSPITALITY MANAGEMENT CO-OP DIPLOMA	<b>STEP 1. PAYMENT METHODS</b>	<ul style="list-style-type: none"> <li>E-transfer to <a href="mailto:accountant@vanwest.com">accountant@vanwest.com</a> (Please mention the student ID number, student name and the course code) OR</li> <li>Cash, Credit, or Debit card pay at the Admissions office</li> </ul>
<b>\$660.00</b>	<b>STEP 2. E-MAIL</b>	E-mail your receipt to <a href="mailto:college@vanwest.com">college@vanwest.com</a>
	<b>STEP 3. E-BOOK CODE</b>	You will receive your e-book code by e-mail.

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CODE	NAME	ECE	TEXTBOOK NAME	ISBN	ONLINE SOURCE (LINK)	MINDTAP	PACKAGE PRICE
EC1000	History, Philosophies, and Foundations of ECE	O	Becoming and Being an Early Childhood Professional	9798214492063	<a href="#">CENGAGE</a>	YES	<b>\$400.00</b>
EC1100	Understanding Child Growth and Development	O	Developmental Profiles: Pre-Birth Through Adolescence (9E) Child & Adolescent Development in your classroom: Topical approach (4E)	9780357625064 978-0-357-76542-5	<a href="#">CENGAGE</a> <a href="#">CENGAGE</a>	NO	
EC1200	Positive Approaches to Guiding Children's Behaviours	O	Positive Child Guidance (9E)	9780357773468	<a href="#">CENGAGE</a>	YES	
EC1300	Health, Safety, and Nutrition in ECE	O	Healthy Foundations in Early Childhood Settings (7E)	9798214129303	<a href="#">CENGAGE</a>	YES	
EC1400	Interpersonal Communication and Professionalism in ECE	O	Look: Looking Out, Looking In (5E)	9798214404349	<a href="#">CENGAGE</a>	YES	
EC1500	Program Planning and Development in Early Learning and Child Care	O	Developing and Administering an Early Childhood Education Program (10E)	978-0-357-51320-0	<a href="#">CENGAGE</a>	NO	
EC1600	ECE Curriculum 1: Music and Movement	O	Music in Childhood: From Preschool through the Elementary Grades	9781337560894	<a href="#">CENGAGE</a>	YES	
EC1700	ECE Curriculum 2: Language and Literacy	O	Early Childhood Experiences in Language Arts (12E)	9780357711309	<a href="#">CENGAGE</a>	YES	
EC1800	ECE Curriculum 3: Science and Math	O	Math and Science for Young Children (9E)	978-0-357-63656-5	<a href="#">CENGAGE</a>	NO	
EC1900	ECE Curriculum 4: Creative Expression	O	Creative Activities and Curriculum for Young Children (12E)	978-0-357-63064-8	<a href="#">CENGAGE</a>	NO	

ESTIMATED BOOK PRICES PER PROGRAM (CAD \$)	PURCHASING A TEXTBOOK FROM VANWEST	
<p><b>ECE</b> EARLY CHILDHOOD EDUCATION CERTIFICATE</p> <p><b>\$400.00</b></p>	<b>STEP 1. PAYMENT METHODS</b>	<ul style="list-style-type: none"> <li>E-transfer to <a href="mailto:accountant@vanwest.com">accountant@vanwest.com</a> (Please mention the student ID number, student name and the course code) OR</li> <li>Cash, Credit, or Debit card pay at the Admissions office</li> </ul>
	<b>STEP 2. E-MAIL</b>	E-mail your receipt to <a href="mailto:ece@vanwest.com">ece@vanwest.com</a>
	<b>STEP 3. E-BOOK CODE</b>	You will receive your e-book code by e-mail.