

# VANWEST



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**MORE INFO!**







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VANWEST COLLEGE **BROCHURE 2023** - MARCH 2023.

INFORMATION GIVEN IN THIS BROCHURE IS CORRECT AT THE TIME OF PUBLICATION AND IS SUBJECT TO ALTERATION.



# The Best JUST GOT *better*

## A CANADIAN OWNED COLLEGE WITH TWO LOCATIONS IN VANCOUVER AND KELOWNA, BRITISH COLUMBIA -

We support you from start to finish - from English studies to career training and Canadian work placement. Our focus on your success is evidenced through consistently high student survey satisfaction rates. We don't just teach; we make your future dreams a reality. All of our programs are designed with your success in mind.



### QUALITY ASSURANCE

VanWest has a proven reputation for quality, student satisfaction, and student success.



### STUDENT SUCCESS

Our students consistently achieve the learning objectives in the programs they choose.



### STUDENT SUPPORT

Students receive individualized attention from student advisors throughout their programs to track their learning progress.



### COMPREHENSIVE TRAINING

Our programs prepare students for employment in a wide variety of workplaces.



### PROFESSIONAL INSTRUCTORS

Students will learn from qualified instructors with industry expertise and professional designations.



### DESIGNATED LEARNING INSTITUTION

VanWest is certified by the Private Training Institutions Branch (PTIB) of the BC Ministry of Advanced Education.

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## VANCOUVER CAMPUS NATIONALITY MIX

48% Asian / 30% Latin America /  
15% Middle Eastern /  
5% European / 2% Other

## VANCOUVER

👤 Vancouver: 675,200

👤 Greater Vancouver: 2,463,000

☀ Summer: 20° - 23°C (68° - 78°F)

❄ Winter: 1° - 3°C (34° - 37°F)

FROM VANCOUVER  
TO KELOWNA

🚗 4 HOURS

🚌 5 HOURS

✈ 50 MINUTES

## KELOWNA

👤 Kelowna : 132,000

👤 Greater Kelowna: 217,200

☀ Summer: 20° - 29°C (68° - 85°F)

❄ Winter: -7° - 3°C (19° - 37°F)

## KELOWNA CAMPUS NATIONALITY MIX

45% Asian / 40% Latin America /  
5% Middle Eastern /  
5% European / 5% Other

#VWHiringFair

## VOCATIONAL COLLEGE

Integrate academic  
studies with related  
employment experience -  
**GET READY TO  
WORK!**

## IMPROVE ENGLISH

Improve your academic and general  
English skills through our interactive  
and purposeful courses that will  
cater to all your needs -  
**EDUCATION FOR  
THE WORLD!**



YOUTUBE

# Vocational

## COLLEGE PROGRAMS

Our programs will help you gain the industry expertise and knowledge you will need to succeed in your professional endeavours. Co-op Programs will provide you with a great opportunity to integrate academic studies with related employment experience.



**100% GUARANTEED PAID CO-OP**  
100% guaranteed full-time paid work experience provides on-the-job training in high demand occupations.



**EXCLUSIVE VANWEST EVENTS**  
Connect industry leading employers through job hiring events hosted by the co-op team where you can develop your professional network



**COMPREHENSIVE TRAINING**  
Small class sizes allow for mentorship and personalized career focused attention from instructors who are leaders in their areas of expertise.



**KEEP BUILDING YOUR CAREER**  
You can also work full time during your scheduled breaks and develop your career!



**GRADUATE WITH CONFIDENCE**  
Leave prepared with the practical job-ready skills that today's employers are looking for.



**OFF-CAMPUS WORK IS POSSIBLE \***  
You can work part time (up to 20 hours a week) during your academic study semesters.  
\* EXCEPTION: CROSS-CULTURAL BUSINESS COMMUNICATION CERTIFICATE



LEARN MORE

## YOUR CAREER STARTS HERE!

**100% GUARANTEED PAID CO-OP JOBS:** Paid co-op work is an amazing opportunity to integrate academic studies with related employment experience. You will leave prepared with the practical job-ready skills that today's employers are looking for!

PROGRAM	DURATION		ACADEMIC STUDY*		PAID CO-OP
<b>OPERATIONS &amp; SUPPLY CHAIN MANAGEMENT</b> CO-OP POST-BACCALAUREATE DIPLOMA	32 MONTHS (128 WEEKS)	=	14 MONTHS (1,176 HOURS)	+	12 MONTHS (1,176 HOURS)
<b>SUPPLY CHAIN MANAGEMENT</b> CO-OP POST-BACCALAUREATE DIPLOMA	18 MONTHS (72 WEEKS)	=	8 MONTHS (672 HOURS)	+	6 MONTHS (672 HOURS)
<b>COMMERCE AND MARKETING</b> CO-OP DIPLOMA	30 MONTHS (120 WEEKS)	=	12 MONTHS (952 HOURS)	+	12 MONTHS (952 HOURS)
<b>BUSINESS MANAGEMENT</b> CO-OP DIPLOMA <small>*30 transfer credits to Yorkville University</small>	18 MONTHS (72 WEEKS)	=	8 MONTHS (616 HOURS)	+	6 MONTHS (616 HOURS)
<b>HOSPITALITY MANAGEMENT</b> CO-OP DIPLOMA	15 MONTHS (60 WEEKS)	=	6 MONTHS (600 HOURS)	+	6 MONTHS (600 HOURS)
<b>PROFESSIONAL CUSTOMER SERVICE</b> CO-OP CERTIFICATE	9 MONTHS (36 WEEKS)	=	4 MONTHS (336 HOURS)	+	4 MONTHS (336 HOURS)
<b>CROSS-CULTURAL BUSINESS COMMUNICATION</b> DIPLOMA	6 MONTHS	=	6 MONTHS (504 HOURS)	+	ELIGIBLE TO WORK PART TIME DURING YOUR ACADEMIC STUDY
<b>CROSS-CULTURAL BUSINESS COMMUNICATION</b> CERTIFICATE	2 MONTHS	=	2 MONTHS (168 HOURS)		-

\* YOU ARE ALSO ELIGIBLE TO WORK PART TIME (20 HOURS PER WEEK) DURING YOUR ACADEMIC STUDY.



Receive support for co-op work placement from start to finish



Paid co-op placement from 200+ partner companies



Earn money while studying - Eligible to work part time during your academic study terms



Graduate with confidence & be work-ready

# Operations & Supply Chain Management

## CO-OP POST-BACCALAUREATE DIPLOMA



LEARN MORE

### DID YOU KNOW?

According to the Labour Force Survey, in Canada, nearly all workers in this occupation worked FULL-TIME, compared to the average of 81% for all occupations.

SOURCE: WWW.JOBBANK.GC.CA



Supply Chain Management professionals occupy a range of influential positions across companies



Completing the program will transform you into someone with practical business skills and high-demand skills



Supply Chain is one of the fastest growing industries in Canada



Full co-op job placement and career development support

## PROGRAM INFORMATION

This program focuses on various aspects of business operations and prepares graduates for leadership positions which can contribute to the operational efficiency of a company.

### LEARNING OUTCOMES

- Apply a depth of knowledge of management and analytical systems
- Design and implement a purchasing process including identification of demand, selecting potential suppliers, leading a bidding process, and negotiating and administering contracts
- Effectively use a variety of statistical models/tools and a knowledge of risk in order to work effectively within a team to model, forecast, and optimize sales and operations processes
- Demonstrate creative and strategic thinking in planning, implementing and supervising within a team context

### SAMPLE PROGRAM SCHEDULE

	MON	TUE	WED	THU	FRI
3:00 - 5:45 PM	Lecture 1	Lecture 3	Lecture 1	Lecture 3	Lecture 1 or 3
6:00 - 9:30 PM	Lecture 2	Lecture 4	Lecture 2	Lecture 4	

- The schedule is subject to change without notice.

## STUDY WITH US

### ADMISSION REQUIREMENTS

#### English Admission Requirements

- VanWest English Placement Test: Level 8, or
- Completion of VanWest Level 7 or EAP 300 course with a final grade of 75%+, or
- IELTS 6.0+, or TOEFL IBT 79+, or TOEIC 800+, or Duolingo 115+

#### Academic Admission Requirement

- Bachelor's Degree

### STARTING DATES

2023: Feb 21, Aug 8 / 2024: Jan 22, Jul 8

### CAREER OPPORTUNITIES AFTER GRADUATION

- Purchasing Agents and Officers
- Purchasing Managers
- Managers in Transportation
- Manufacturing Managers
- Business Management Consultants

## PROGRAM SEQUENCE

### PROGRAM LENGTH: 32 MONTHS\*

- ACADEMIC STUDY 14 MONTHS
- CO-OP 12 MONTHS
- OFFERED LOCATION: VANCOUVER

#### SEMESTER 1 (4 MONTHS)

##### TERM 1 - 2 Months

BUS 101 Cross-Cultural Communication  
BUS 107 Business Correspondence  
BUS 130 Excel for Business Analytics

##### TERM 2 - 2 Months

BUS 114 Introduction to Accounting  
BUS 103 Marketing Essentials  
BUS 123 Macroeconomics

8-WEEK BREAK

#### SEMESTER 2 (4 MONTHS)

##### TERM 1 - 2 Months

SCM 140 Procurement & Supply Management  
SCM 150 Operations & Process Management  
BUS 109 Workplace Preparation

##### TERM 2 - 2 Months

SCM 160 Logistics in Supply Chain Management  
BUS 105 Principles of Management  
BUS 116 Project Management

8-WEEK BREAK

#### SEMESTER 3 (6 MONTHS)

##### TERM 1 - 2 Months

SCM 191 Sustainability in Supply Chain Management  
BUS 171 Human Resource Management & Supervision  
BUS 118 Finance

##### TERM 2 - 2 Months

BUS 132 Business Analytics  
BUS 141 Negotiation  
BUS 143 Contract Administration & Law

##### TERM 3 - 2 Months

SCM 193 Risk in Supply Chain Management  
BUS 117 Leadership Skills  
SCM 192 Applied Supply Chain Strategy & Analysis

8-WEEK BREAK / JOB-HUNTING

#### SEMESTER 4 (12 MONTHS)

##### SCM 125 CO-OP PLACEMENT

- \* The program length includes breaks.
- You will be able to work full-time during the co-op terms and part-time during the study terms.
  - The schedule is subject to change without notice.
  - Friday classes may be provided online.

# Supply Chain

## MANAGEMENT

### CO-OP POST-BACCALAUREATE DIPLOMA

#### TESTIMONIAL

With the **ON-CAMPUS CO-OP TEAM'S FULL SUPPORT**, I was placed as a shipping and receiving clerk. Through the classes at VanWest, I learned how all the goods and products circulate in the supply chain industry and I could apply this knowledge at my co-op placement!

**MARCUS FROM BRAZIL**



Supply Chain Management professionals occupy a range of influential positions across companies



Completing the program will transform you into someone with practical business skills and high-demand skills



Supply Chain is one of the fastest growing industries in Canada



Full co-op job placement and career development support

## PROGRAM INFORMATION

Throughout the program, emphasis is placed on the inter-connective nature of Supply Chain Management (procurement, operations, and logistics), the use of analytics to inform decision-making, and on acquiring knowledge and skills identified through industry consultation.

### LEARNING OUTCOMES

- Apply a basic understanding of knowledge of management and analytical systems
- Function effectively as part of a team implementing a purchasing process
- Evaluate a simple product and service distribution system including evaluating the impacts of regulation, energy costs, wait times, product/service quality, reverse logistics needs, location/clustering, and transportation modes on customer satisfaction and profitability
- Apply inter-personal communication, cross-cultural communication and business communication skills

### SAMPLE PROGRAM SCHEDULE

	MON	TUE	WED	THU	FRI
3:00 - 5:45 PM	Lecture 1	Lecture 3	Lecture 1	Lecture 3	Lecture 1 or 3
6:00 - 9:30 PM	Lecture 2	Lecture 4	Lecture 2	Lecture 4	

- The schedule is subject to change without notice.

## STUDY WITH US

### ADMISSION REQUIREMENTS

#### English Admission Requirements

- VanWest English Placement Test: Level 8, or
- Completion of VanWest Level 7 or EAP 300 course with a final grade of 75%+, or
- IELTS 6.0+, or TOEFL IBT 79+, or TOEIC 800+, or Duolingo 115+

#### Academic Admission Requirement

- Bachelor's Degree

### STARTING DATES

2023: Feb 21, Aug 8 / 2024: Jan 22, Jul 8

### CAREER OPPORTUNITIES AFTER GRADUATION

- Purchasing Agents and Officers
- Manufacturing Managers
- Purchasing Managers
- Business Management Consultants
- Managers in Transportation

## PROGRAM SEQUENCE

### PROGRAM LENGTH: 18 MONTHS\*

- ACADEMIC STUDY 8 MONTHS
- CO-OP 6 MONTHS
- OFFERED LOCATION: VANCOUVER

#### SEMESTER 1 (4 MONTHS)

##### TERM 1 - 2 Months

BUS 101 Cross-Cultural Communication  
BUS 107 Business Correspondence  
BUS 130 Excel for Business Analytics

##### TERM 2 - 2 Months

BUS 114 Introduction to Accounting  
BUS 103 Marketing Essentials  
BUS 123 Macroeconomics

8-WEEK BREAK

#### SEMESTER 2 (4 MONTHS)

##### TERM 1 - 2 Months

SCM 140 Procurement & Supply Management  
SCM 150 Operations & Process Management  
BUS 109 Workplace Preparation

##### TERM 2 - 2 Months

SCM 160 Logistics in Supply Chain Management  
BUS 105 Principles of Management  
BUS 116 Project Management

8-WEEK BREAK / JOB-HUNTING

#### SEMESTER 3 (6 MONTHS)

SCM 125 CO-OP PLACEMENT

\* The program length includes breaks.

- You will be able to work full-time during the co-op terms and part-time during the study terms.
- The schedule is subject to change without notice.
- Friday classes may be provided online.

# Commerce & MARKETING CO-OP DIPLOMA



## CPSA DESIGNATION

Upon successful graduation, you will receive a Certified Sales Associate (CSA) certification issued by Canadian Professional Sales Association. This designation is the North American standard for sales excellence. Having CSA tells the hiring manager that you are competent, ethical, consultative sales professionals.

LINK: [WWW.CPSA.COM](http://WWW.CPSA.COM)



Increased opportunity of employment in the related field



Gain the skills and hands-on experience today's employers are looking for



Develop practical marketing & sale skills which can lead to plan and execute effective marketing strategies



Full co-op job placement and career development support

## PROGRAM INFORMATION

This program focuses on the fundamental principles of business and gives graduates hands-on skills to gain employment in the commerce and marketing sector. The program incorporates current business concepts and real-life examples to illustrate a global view of the corporate commerce and marketing environment.

### LEARNING OUTCOMES

- Develop social media marketing skills
- Analyze the relationship between strategic decision-making and corporate financing decisions
- Develop teamwork, interpersonal, problem solving, and leadership skills in a face-to-face setting
- Demonstrate understanding, development and knowledge of business methodologies
- Demonstrate the communication skills required to develop constructive relationships in diverse workplaces

### SAMPLE PROGRAM SCHEDULE

	MON	TUE	WED	THU	FRI
3:00 - 5:45 PM	Lecture 1	Lecture 3	Lecture 1	Lecture 3	Lecture 1 or 3
6:00 - 9:30 PM	Lecture 2	Lecture 4	Lecture 2	Lecture 4	

- The schedule is subject to change without notice.

## STUDY WITH US

### ADMISSION REQUIREMENTS

#### English Admission Requirements

- VanWest English Placement Test: Level 8, or
- Completion of VanWest Level 7 or EAP 300 course with a final grade of 75%+, or
- IELTS 5.5+, or TOEFL IBT 65+, or TOEIC 730+, or Duolingo 100+

#### Academic Admission Requirement

- High School Diploma (Grade 12), or
- General Education Development (GED), or
- Mature Student Status

### STARTING DATES

2023: Feb 21, Aug 8 / 2024: Jan 22, Jul 8

### CAREER OPPORTUNITIES AFTER GRADUATION

- Technical Sales Representative
- Advertising Assistant
- Sales Planning Manager
- Marketing Coordinator
- Digital Marketing Manager
- Product Manager

## PROGRAM SEQUENCE

### PROGRAM LENGTH: 30 MONTHS\*

- ACADEMIC STUDY 12 MONTHS
- CO-OP 12 MONTHS
- OFFERED LOCATION: VANCOUVER

#### SEMESTER 1 (4 MONTHS)

##### TERM 1 - 2 Months

BUS 101 Cross-Cultural Communication  
BUS 107 Business Correspondence  
BUS 109 Workplace Preparation

##### TERM 2 - 2 Months

BUS 102 Interpersonal Skills for the Workplace  
BUS 105 Principles of Management  
BUS 106 Customer Service Skills

8-WEEK BREAK

#### SEMESTER 2 (4 MONTHS)

##### TERM 1 - 2 Months

BUS 104 Organizational Behaviour  
BUS 114 Introduction to Accounting  
BUS 117 Leadership Skills

##### TERM 2 - 2 Months

BUS 103 Marketing Essentials  
BUS 115 Social Media Marketing  
BUS 116 Project Management

8-WEEK BREAK

#### SEMESTER 3 (4 MONTHS)

##### TERM 1 - 2 Months

BUS 108 Sales Strategies  
BUS 120 E-Commerce  
BUS 119 Sales Management

##### TERM 2 - 2 Months

BUS 118 Finance  
BUS 121 Market Research

8-WEEK BREAK / JOB-HUNTING

#### SEMESTER 4 (12 MONTHS)

##### BUS 122 CO-OP PLACEMENT

\* The program length includes breaks.

- You will be able to work full-time during the co-op terms and part-time during the study terms.

- The schedule is subject to change without notice.

- Friday classes may be provided online.

# Business

## MANAGEMENT CO-OP DIPLOMA



**YORKVILLE**  
UNIVERSITY

## TRANSFER TO YORKVILLE

Students who successfully complete this program can transfer 30 credits to Yorkville University's Bachelor of Business Administration (BBA) degree. After completing the BBA program, students will be eligible for PGWP (Post-graduate Work Permit).



LEARN MORE



Increased opportunity of employment in the related field



Gain the skills and hands-on experience today's employers are looking for



Develop practical marketing & sale skills which can lead to plan and execute effective marketing strategies



Full co-op job placement and career development support

## PROGRAM INFORMATION

The program will provide you with practical skills and strategies as well as specialized knowledge required to be an effective leader. You will acquire a well-rounded set of essential skills necessary to guide businesses towards meeting their strategic goals. With a focus on real-world business applications of key management concepts, you will develop broad skill sets that may be applied to management, marketing, accounting, communication, and leadership.

### LEARNING OUTCOMES

- Demonstrate the communication skills required to develop constructive relationship in diverse workplaces
- Develop teamwork, interpersonal, problem solving, and leadership skills
- Write business-related documents necessary to develop and maintain a career
- Demonstrate the communication skills required to develop constructive relationships in a multicultural environment

### SAMPLE PROGRAM SCHEDULE

	MON	TUE	WED	THU	FRI
3:00 - 5:45 PM	Lecture 1	Lecture 3	Lecture 1	Lecture 3	Lecture 1 or 3
6:00 - 9:30 PM	Lecture 2	Lecture 4	Lecture 2	Lecture 4	

- The schedule is subject to change without notice.

## STUDY WITH US

### ADMISSION REQUIREMENTS

#### English Admission Requirements

- VanWest English Placement Test: Level 8, or
- Completion of VanWest Level 7 or EAP 300 course with a final grade of 75%+, or
- IELTS 5.5+, or TOEFL IBT 65+, or TOEIC 730+, or Duolingo 100+

#### Academic Admission Requirement

- High School Diploma (Grade 12), or
- General Education Development (GED), or
- Mature Student Status

### STARTING DATES

- 2023: Feb 21, Apr 17, Jun 12, Aug 8, Oct 2, Nov 27
- 2024: Jan 22, Mar 18, May 13, Jul 8, Sep 3, Oct 28, Dec 23

### CAREER OPPORTUNITIES AFTER GRADUATION

- Account Services Representative
- Human Resource Assistant
- Assistant Project Coordinator
- Data analyst
- Retail Management
- Program/Purchasing Coordinator

## PROGRAM SEQUENCE

### PROGRAM LENGTH: 18 MONTHS\*

- ACADEMIC STUDY 8 MONTHS
- CO-OP 6 MONTHS
- OFFERED LOCATION: VANCOUVER

#### SEMESTER 1 (4 MONTHS)

##### TERM 1 - 2 Months

- BUS 101 Cross-Cultural Communication
- BUS 107 Business Correspondence
- BUS 109 Workplace Preparation

##### TERM 2 - 2 Months

- BUS 102 Interpersonal Skills for the Workplace
- BUS 103 Marketing Essentials
- BUS 105 Principles of Management

8-WEEK BREAK

#### SEMESTER 2 (4 MONTHS)

##### TERM 1 - 2 Months

- BUS 104 Organizational Behaviour
- BUS 114 Introduction to Accounting
- BUS 117 Leadership Skills

##### TERM 2 - 2 Months

- BUS 116 Project Management
- BUS 115 Social Media Marketing

8-WEEK BREAK / JOB-HUNTING

#### SEMESTER 3 (6 MONTHS)

##### BUS 113 CO-OP PLACEMENT

- \* The program length includes breaks.
- You will be able to work full-time during the co-op terms and part-time during the study terms.
- The schedule is subject to change without notice.
- Friday classes may be provided online.

### AFTER SUCCESSFUL COMPLETION OF BUSINESS MANAGEMENT AT VANWEST



30 TRANSFERABLE  
CREDITS TO YORKVILLE  
FROM VANWEST

### AFTER GRADUATION



POST-GRADUATION WORK  
PERMIT UP TO 3 YEARS

# Hospitality

## MANAGEMENT CO-OP DIPLOMA



### AHLEI CERTIFICATE

Upon successful graduation, you will get a certificate by AHLEI: Rooms Division Specialization and individual certificate from each course. This provides industry-validated recognition that you provide excellent management of every aspect of the modern rooms division.



LEARN MORE



Includes 'site tour' among participating hotels and/or other hospitality firms



Carve your career path for global exposure



Develop strong industry connections and gain hands-on skills in the hospitality areas



Full co-op job placement and career development support

## PROGRAM INFORMATION

The program will provide you with knowledge and techniques related to hotel and restaurant operations, international marketing, food preparation and service, financial analysis, accounting, front and back office operations and inter-cultural team dynamics.

### LEARNING OUTCOMES

- Contribute to marketing and sales effectiveness to promote successful operation of a hospitality enterprise
- Ensure a high degree of customer satisfaction by anticipating customer needs and providing hospitality services in a professional manner
- Perform effectively as a member of an accommodation operations team and food and beverage team
- Support the provision of healthy, safe, secure, and well-maintained hospitality environments

### EXAMPLE PROGRAM SCHEDULE

	MON	TUE	WED	THU	FRI
3:00 - 8:30 PM	Lecture	Lecture	Lecture	Lecture	Lecture

- A half-hour dinner break is included. Some schedules will be from 4:00 to 9:30 PM.

## STUDY WITH US

### ADMISSION REQUIREMENTS

#### English Admission Requirements

- VanWest English Placement Test: Level 7, or
- Completion of VanWest Level 6 or EAP 200 course with a final grade of 75%+, or
- IELTS 5.0+(with no band test score less than 4.5), or
- TOEFL IBT 45+, or TOEIC 605+, or Duolingo 90+

#### Academic Admission Requirement

- High School Diploma (Grade 12), or
- General Education Development (GED), or
- Mature Student Status

### STARTING DATES

- 2023: Apr 17, Aug 8, Nov 27
- 2024: Mar 18, Jul 8, Oct 28

### CAREER OPPORTUNITIES AFTER GRADUATION

- Front Desk Clerks
- Executive Housekeepers
- Food and Beverage Servers
- Support Occupations in Accommodation, Travel and Facilities Set-up Services

## PROGRAM SEQUENCE

### PROGRAM LENGTH: 15 MONTHS\*

- ACADEMIC STUDY 6 MONTHS
- CO-OP 6 MONTHS
- OFFERED LOCATION: VANCOUVER

#### SEMESTER 1 (3 MONTHS)

##### TERM 1 - 1 Month

HM 349 Managing Service in Food & Beverage Operations

##### TERM 2 - 1 Month

HM 333 Managing Front Office Operations

##### TERM 3 - 1 Month

HM 338 Managing Housekeeping Operations

4-WEEK BREAK

#### SEMESTER 2 (3 MONTHS)

##### TERM 1 - 1 Month

HM 250 Supervision in the Hospitality Industry

##### TERM 2 - 1 Month

HM 387 Security and Loss Prevention Management

##### TERM 3 - 1 Month

HM 281 Hospitality Facilities Management & Design

8-WEEK BREAK / JOB-HUNTING

#### SEMESTER 3 (6 MONTHS)

HM 498 CO-OP PLACEMENT

\* The program length includes breaks.

- You will be able to work full-time during the co-op terms and part-time during the study terms.
- The schedule is subject to change without notice.
- Friday classes may be provided online.

# Professional

## CUSTOMER SERVICE CO-OP CERTIFICATE

### TESTIMONIAL

Not every student has done what Minsung has done, which is to study in both VanWest College locations! Both VanWest College destinations truly have a lot to offer. Whether you choose to study in Vancouver or in Kelowna, we are always here to support you.

MINSUNG FROM SOUTH KOREA



Gain the essential knowledge of business procedures and customer relationships



Communicate effectively and confidently in a Canadian work environment



Apply academic learning to real-life employment in the customer service industry



Full co-op job placement and career development support

## PROGRAM INFORMATION

You will learn how to maximize your customer service skills to improve overall customer and business relationships and how to implement strategies to communicate effectively in diverse work environments. Upon graduation, you will successfully begin your career as a customer service professional.

### LEARNING OUTCOMES

- Apply classroom learning to a paid co-op work placement
- Demonstrate increased understanding of cross-cultural communication skills in the workplace
- Apply customer service skills that improve customer and business relationships
- Assemble an employment package that includes a cover letter and an effective résumé

### SAMPLE PROGRAM SCHEDULE

	MON	TUE	WED	THU	FRI
3:00 - 5:45 PM	Lecture 1	Lecture 3	Lecture 1	Lecture 3	Lecture 1 or 3
6:00 - 9:30 PM	Lecture 2	Lecture 4	Lecture 2	Lecture 4	

- The schedule is subject to change without notice.

## STUDY WITH US

### ADMISSION REQUIREMENTS

#### English Admission Requirements

- VanWest English Placement Test: Level 8, or
- Completion of VanWest Level 7 or EAP 300 course with a final grade of 75%+, or
- IELTS 5.5+, or TOEFL IBT 65+, or TOEIC 730+, or Duolingo 100+

#### Academic Admission Requirement

- High School Diploma (Grade 12), or
- General Education Development (GED), or
- Mature Student Status

### STARTING DATES

- 2023: Feb 21, Apr 17, Jun 12, Aug 8, Oct 2, Nov 27
- 2024: Jan 22, Mar 18, May 13, Jul 8, Sep 3, Oct 28, Dec 23

### CAREER OPPORTUNITIES AFTER GRADUATION

- Guest Service Representative
- Inside Sales Representative
- Retail Salesperson
- Restaurant Service Provider
- Medical Customer Service Representative
- Client Service Provider
- Operations and Customer Support

## PROGRAM SEQUENCE

### PROGRAM LENGTH: 9 MONTHS\*

- ACADEMIC STUDY 4 MONTHS
- CO-OP 4 MONTHS
- OFFERED LOCATION: VANCOUVER

#### SEMESTER 1 (4 MONTHS)

##### TERM 1 - 2 Months

BUS 101 Cross-Cultural Communication  
BUS 107 Business Correspondence  
BUS 109 Workplace Preparation

##### TERM 2 - 2 Months

BUS 102 Interpersonal Skills for the Workplace  
BUS 103 Marketing Essentials  
BUS 106 Customer Service Skills

4-WEEK BREAK / JOB-HUNTING

#### SEMESTER 2 (4 MONTHS)

BUS 112 CO-OP PLACEMENT

\* The program length includes breaks.

- You will be able to work full-time during the co-op terms and part-time during the study terms.
- The schedule is subject to change without notice.
- Friday classes may be provided online.

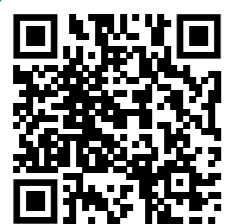
# Cross-Cultural

## BUSINESS COMMUNICATION DIPLOMA & CERTIFICATE

### TESTIMONIAL

*We studied current affairs of various countries and BUSINESS-BASED news. After returning to Japan, I successfully got a job in one of the famous luxury hotels and I was asked to use my English ability to play an active role.*

HUI-JAE FROM SOUTH KOREA



LEARN MORE



Successful entry-level employment in culturally diverse workplaces



Expand cultural awareness and better understand cultural differences



Develop confidence to communicate effectively in oral and written English



Improve cross-cultural communication and workplace readiness skills

## PROGRAM INFORMATION

Both diploma and certificate programs will prepare you for entry-level employment in culturally diverse workplaces where English is the primary language. You will understand the impact of culture in a workplace, improve communication skills and learn practical skills such as resume writing, interview and job-search skills.

### LEARNING OUTCOMES

- Demonstrate the ability to communicate effectively in a multi-cultural English-speaking work environment
- Apply cross-cultural communication skills and strategies to the workplace
- Write business-related documents necessary to develop and maintain a career
- Assemble an employment package that includes a cover letter and an effective résumé

### SAMPLE PROGRAM SCHEDULE

	MON	TUE	WED	THU	FRI
3:00 - 5:45 PM	Lecture 1	Lecture 3	Lecture 1	Lecture 3	Lecture 1 or 3
6:00 - 9:30 PM	Lecture 2	Lecture 4	Lecture 2	Lecture 4	

- The schedule is subject to change without notice.

## STUDY WITH US

### ADMISSION REQUIREMENTS

#### English Admission Requirements

- VanWest English Placement Test: Level 7, or
- Completion of VanWest Level 6 or EAP 200 course with a final grade of 75%+, or
- IELTS 5.0+(with no band test score less than 4.5), or TOEIC 605+, or Duolingo 90+

#### Academic Admission Requirement

- High School Diploma (Grade 12), or
- General Education Development (GED), or
- Mature Student Status

### STARTING DATES

#### Cross-Cultural Business Communication Diploma

- 2023: Feb 21, Aug 8 / 2024: Jan 22, Jul 8

#### Cross-Cultural Business Communication Certificate

- 2023: Feb 21, Apr 17, Jun 12, Aug 8, Oct 2, Nov 27
- 2024: Jan 22, Mar 18, May 13, Jul 8, Sep 3, Oct 28, Dec 23

### CAREER OPPORTUNITIES AFTER GRADUATION

- Front Desk Agent
- Tourist Information Clerk
- Sales Representative
- Customer Service Representative
- Hospitality Services Provider
- Tourism Services Provider

## DIPLOMA PROGRAM SEQUENCE

### PROGRAM LENGTH: 6 MONTHS

- ACADEMIC STUDY 6 MONTHS
- OFFERED LOCATION: VANCOUVER

#### SEMESTER 1 (4 MONTHS)

##### TERM 1 - 2 Months

- BUS 101 Cross-Cultural Communication
- BUS 107 Business Correspondence
- BUS 109 Workplace Preparation

##### TERM 2 - 2 Months

- BUS 110 Business Language Skills (Linguaskill Business 1)
- BUS 106 Customer Service Skills

#### SEMESTER 2 (2 MONTHS)

##### TERM 1 - 2 Months

- BUS 110 Business Language Skills (Linguaskill Business 2)
- BUS 102 Interpersonal Skills for the Workplace

- You will be able to work part-time during study terms.
- The schedule is subject to change without notice.
- Friday classes may be provided online.

## CERTIFICATE PROGRAM SEQUENCE

### PROGRAM LENGTH: 2 MONTHS

- ACADEMIC STUDY 2 MONTHS
- OFFERED CAMPUS: VANCOUVER

#### SEMESTER 1 (2 MONTHS)

##### TERM 1 - 2 Months

- BUS 101 Cross-Cultural Communication
- BUS 107 Business Correspondence
- BUS 109 Workplace Preparation

- The schedule is subject to change without notice.
- Friday classes may be provided online.

# English

## PROGRAM (ESL)

We offer English courses that meet the demands of individuals. Under the guidance of personally assigned student advisors, you will receive individual attention and personalized education plans. The overarching aim of English as a Second Language (ESL) program is to develop your skills in speaking, listening, reading and writing as well as sub skills, such as grammar, pronunciation and vocabulary. The ESL program will develop and strengthen oral, spoken and written English skills. You will learn how to apply strategies for language learning from beginner to advanced levels.



### STRONG ACADEMIC SKILLS

Our classes prepare you to achieve academic success.



### STUDENT-CENTERED & RESULT-ORIENTED CLASSES

All classes are student-centered and our exam preparation classes have an exceptional exam pass rate!



### FLEXIBLE COURSE CHANGE

Do you want to move up a level?  
Do you want to try a different class?  
Once a week, you can submit a pink form to switch your classes for free!



### DESIGNATED STUDENT ADVISOR

You will receive individual attention and personalized education plans from personally assigned student advisor.



LEARN MORE

## SCHEDULE

CLASS	TIME	MON	TUE	WED	THU	FRI
		20 LESSONS PER WEEK				
Core English	08:30 - 10:10	General English English for Academic Purposes (EAP) VanExpress IELTS Preparation (VIP) *30 lessons only English for Business (Linguaskill) Advanced English for Youth English for Kids				
	10:20 - 12:00					
12:00 - 13:00		Lunch				
CLASS	TIME	25 / 30 LESSONS PER WEEK				
Elective A	13:00 - 13:50	VanExpress IELTS Preparation (VIP) *30 lessons only English for Business (Linguaskill) Intermediate English for Presentation (Public Speaking) English for Social Media / English for Marketing & Sales English for Flight Attendants English & Volunteer Experience / Communication / Speaking Listening / Writing / Grammar/ Critical Response / Pronunciation And More!				
Elective B	13:55 - 14:45					
Tutoring A	14:50 - 15:45	One-to-One (Monday to Thursday, Optional) *55 minutes per lesson				
Tutoring B	15:50 - 16:45	One-to-One (Monday to Thursday, Optional) *55 minutes per lesson				

### OPTIMUM ENGLISH

30 LESSONS PER WEEK\*

- Monday - Friday (08:30 - 14:45)
- Core English + 2 Electives

### INTENSIVE ENGLISH

25 LESSONS PER WEEK\*

- Monday - Friday (08:30 - 13:50)
- Core English + 1 Elective

### CORE ENGLISH

20 LESSONS PER WEEK\*

- Monday - Friday (08:30 - 12:00)
- Core English

\* 50 minutes per lesson

- The schedule and course availability is subject to change without notice.

- Level progression is dependent on a number of considerations including weekly writing and speaking tasks, listening and reading tests, attitude, attendance, and completion of outside classroom course work. To progress to a new level, students must achieve an overall score of 75% or better.



# General ENGLISH

LEVELS: 1 - 8

## WHY CHOOSE THIS PROGRAM:

- » Build understanding of the basic grammar, vocabulary and functions of English
- » Gain confidence in all areas of English
- » Develop your fluency in everyday situations
- » Prepare to enter into other specialized courses

## WHY CHOOSE THIS PROGRAM:

- » Build a solid foundation of academic English skills
- » Participate in class discussions and prepare and deliver presentations
- » Develop problem-solving and critical thinking skills
- » Gain successful time management and study skills

# English for ACADEMIC PURPOSES

EAP 100 - 400

Based on an integrated skill curriculum, morning classes will teach you specific strategies to improve your English. Afternoon elective courses will reinforce your core language skills: reading, writing, listening and speaking. Eight language benchmark levels accommodate student progression from a beginner learner with little English skill to advanced language proficiency.

## LEVEL 1 - 2 (BEGINNER - HIGH BEGINNER)

You will build understanding of the basic grammar, vocabulary, and functions of English. The courses provide a foundation in the English structure with all four skills (speaking, listening, reading, and writing).

## LEVEL 3 - 4 (PRE-INTERMEDIATE)

Upon building a foundation in the structure of English, the courses include topics that will lead to lively communication in the class.

## LEVEL 5 - 6 (HIGH INTERMEDIATE)

The courses emphasize the integration of reading, listening, speaking, vocabulary and grammar-building skills. Subject matter is carefully selected so that students learn new concepts and encounter new perspectives aimed at improving critical thinking skills.

## LEVEL 7 - 8 (ADVANCED)

The courses also emphasize the integration of reading, listening, speaking, vocabulary and grammar-building skills. You will develop academic English necessary to perform successfully within a post-secondary setting.

**English for Academic Purposes (EAP)** is a series of challenging courses that will prepare you in core subject areas that are generally encountered in academic settings. Courses cover a variety of relevant and interesting topics, both Canadian and international. This course will also provide a solid foundation of language skills to help prepare yourself for high stakes official exams such as IELTS or CAE.

## EAP 100

This course provides a foundation in academic English language to prepare to enter EAP 200. This course develops reading, listening, speaking, writing and grammar building skills for academic success.

PREREQUISITE: LEVEL 2

## EAP 200

This course focuses on reading, listening, speaking, and writing in an academic context, preparing you to move from an intermediate to an advanced level of English.

PREREQUISITES: EAP 100 OR LEVEL 4

## EAP 300

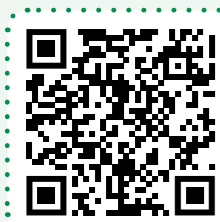
This course integrates the four main skills of English with academic language. Using authentic materials, it provides practical help in developing essential skills for academic study.

PREREQUISITES: EAP 200 OR LEVEL 6

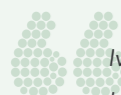
## EAP 400

This course focuses on developing skills necessary to perform within a post-secondary setting. Upon completion, you may apply to our partner universities and colleges without any further language requirement.

PREREQUISITES: EAP 300 OR LEVEL 8



TESTIMONIAL



Ivan is an outstanding student. He is a popular student among his classmates and teachers. He understands the value of doing your best to improve your skills as a teacher. He can be found encouraging and pushing his classmates to achieve their goals.

LEVEL 5 - IVAN FROM MEXICO



TESTIMONIAL



Scarlett, from South Korea, has big dreams of becoming a flight attendant. Studying at VanWest College has helped her move forward in achieving this goal. From improving her language skills to learning about different cultures, VanWest is here to support Scarlett!

EAP 200 - SCARLETT FROM SOUTH KOREA



# VanExpress IELTS PREPARATION (VIP)

|| IELTS 5.5 / IELTS 6.5

## WHY CHOOSE THIS PROGRAM:

- » Receive academic support based on our matching pathway system
- » Learn from IELTS expert instructors and receive daily pre-exams and weekly feedback
- » Take free ESL classes if you don't achieve the score you want in the official IELTS exam

## WHY CHOOSE THIS PROGRAM:

- » We are the only official test provider in Canada
- » Reduce anxiety by taking pre-tests
- » Practice using authentic Business English materials
- » Develop strong Business English skills

# English for BUSINESS (LINGUASKILL)

|| INTERMEDIATE / ADVANCED



Whether it is to get a better job or to enter university programs, the IELTS (International English Language Testing System) courses at VanWest prepare ambitious students for success. The courses will train you in all aspects of the IELTS test, improving your scores and building language proficiency.

IELTS training and weekly practice tests will boost your confidence, while developing the structures, functions and vocabulary to help you get the band score you need. Regular assessment and activities encourage you to identify what you have learned and where you need to improve. The minimum weeks of enrollment is 4 weeks (12-15 student capacity).

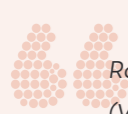
## IELTS (VIP) 6.5 (30 LESSONS)

Starting dates:  
2023: Feb 20 / May 15 / Aug 7 / Oct 30  
2024: Jan 22 / Apr 15 / Jul 8 / Sept 30 / Dec 23

PREREQUISITE:  
PLACEMENT TEST LEVEL 7 / LEVEL 6 WITH SCORES OF AT LEAST 75% OVERALL, OR COMPLETION OF 12 WEEKS IN VANWEST IELTS 5.5 OR (ELECTIVE CLASS) WITH SCORES OF AT LEAST 80%, OR IELTS TEST SCORE OF 5.5+, OR TOEFL IBT 60+ OR / TOEIC 800+ OR, CLB 7+ OR, CEFR HIGH B2+, OR CAMBRIDGE ENGLISH SCALE 180+

## IELTS (VIP) 5.5 (ELECTIVE)

Starting dates: Every Monday  
PREREQUISITE:  
PLACEMENT TEST LEVEL 6 AND ABOVE, OR COMPLETION OF LEVEL 5 (ONLY LEVEL 6+ STUDENTS)



Rafael is one of our brightest students from Brazil. Taking the VanExpress IELTS Preparation (VIP) program was able to help him build confidence in his English skill. With a new outlook on studying, Rafael encourages you to study abroad at VanWest College!

IELTS VIP - RAFAEL FROM BRAZIL



Authorised Exam Centre

**Linguaskill Business** measures the ability of non-native speakers to communicate in English in everyday business environments. The course is an excellent choice for students who plan to use English for business or the workplace. Students receive pre-tests and the official test is offered at the college every 4 weeks.

Linguaskill Business is a replacement of BULATS, and is a reliable way of assessing the language ability of employees or trainees. VanWest College is the only official test provider in Canada.

## ENGLISH FOR BUSINESS ADVANCED

This course will expose you to a wide variety of authentic Business English materials and will prepare you to challenge the official Linguaskill Business test.

PREREQUISITES: EAP 300 OR LEVEL 6

## ENGLISH FOR BUSINESS INTERMEDIATE (ELECTIVE)

This course introduces modern business examples to help you understand and use key business concepts. It expands business knowledge and skills for typical business tasks.

PREREQUISITE: EAP 100 OR LEVEL 4



We did lots of interesting activities such as role play of business meetings, practicing of how to write an email to your manager or coworkers, etc. It was so much fun and I am sure it will be helpful in my career in the future.

ENGLISH FOR BUSINESS - KAEDE FROM JAPAN





# English for PRESENTATION (PUBLIC SPEAKING)

ENGLISH FOR PROFESSIONALS

# English for SOCIAL MEDIA

ENGLISH FOR PROFESSIONALS



Do you worry about speaking in groups, meetings, or in front of an audience? You are not alone! This **English for Presentation (Public Speaking)** will be the perfect course for you!

The ability to speak in meetings and in public is an important advantage in today's competitive world. Don't let lack of confidence hold you back!

PREREQUISITES: EAP 200 OR LEVEL 5

## WHY STUDY THIS COURSE:

- » Learn strategies for expressing your ideas so people will want to listen
- » Gain the keys to successful public speaking
- » Improve on how to put your thoughts into writing
- » Become more confident and dynamic public speakers by participating in lots of practice in class

\* This elective class must be combined with one of the morning courses.

## WHY STUDY THIS COURSE:

- » Examine various types of social media
- » Develop your personal brand through visual images, blogging, and vlogging
- » Learn how to grow your network and build an employer-friendly online reputation

\* This elective class must be combined with one of the morning courses.

The world is connecting through **social media**, and it's important to feel comfortable with how it works. Everybody is posting their experiences and thoughts on social media these days.

Friends and employers of the future will be looking through your social media accounts and what they see will give them an idea of who you are! Make sure they're seeing your very best self.

PREREQUISITES: EAP 200 OR LEVEL 5

# English for MARKETING & SALES

ENGLISH FOR PROFESSIONALS



## WHY STUDY THIS COURSE:

- » Learn how to decide on who your market is and how to reach them
- » Learn how to put together a marketing strategy that will work on a local, national or global level

\* This elective class must be combined with one of the morning courses.

Take your sales and marketing skills to the next level! This course will look at several aspects of **marketing and sales**, including deciding and reaching your market.

You will examine examples of successful campaigns, and listen to different perspectives on how to help your product or company rise above the rest. There will be plenty of time in class to practice your sales and marketing skills!

PREREQUISITES: EAP 200 OR LEVEL 5



# English for FLIGHT ATTENDANTS

ENGLISH FOR PROFESSIONALS

Are you passionate about a career in the aviation industry? Then this course would be the ultimate course for you.

English for Flight Attendants is designed to cover all the daily tasks in the life of a Flight attendant, From serving food safely to dealing with different types of passengers. This course is simple, fun and inclusive all at once.

PREREQUISITES: EAP 100 OR LEVEL 4

## WHY STUDY THIS COURSE:

- » Includes field trips to Vancouver International Airport & Guest speaker sessions
- » Learn hands-on procedures and skills required for flight attendants
- » Develop effective communication skills and problem-solving techniques within a diverse work environment



# English for YOUTH (SUMMER & WINTER)

☺ 13 - 17 YEARS OLD

## QUICK FACTS:

- » Available Location: Vancouver
- » Class: 30 lessons per week / 2 - 6 weeks / Mon - Fri @ 08:30 - 14:45
- » Curriculum: Speaking, Listening, Reading, Writing, Self Development, and Canadian Culture
- » Winter: January 9<sup>th</sup> - February 3<sup>rd</sup>, 2023
- » Summer: July 4<sup>th</sup> - August 11<sup>th</sup>, 2023

## QUICK FACTS:

- » Vancouver | Intakes: July 4 & July 31, 2023
- » Class: 30 lessons per week / 2 - 8 weeks / Mon - Fri @ 08:30 - 14:45
- » Skill-based Learning: Speaking & fluency / Simple spelling & writing / Listening & comprehension
- » Pronunciation & Phonetics: English sounds / Reading simple sentences in English

# English for KIDS (SUMMER)

☺ 7 - 12 YEARS OLD

TIME TABLE	TIME	MONDAY - FRIDAY	TIME	MONDAY - FRIDAY	WEEKENDS
	08:30 - 10:10	GENERAL ENGLISH	13:00 - 13:50	SELF DEVELOPMENT *	Saturday: SCHOOL ACTIVITY The activity length is based on each activity
	10:20 - 12:00	GENERAL ENGLISH	13:55 - 14:45	SELF DEVELOPMENT *	
	12:00 - 13:00	Lunch Break	14:45 -	SCHOOL ACTIVITY The activity length is based on each activity	Sunday: FREE DAY

**ENGLISH LEARNING & CULTURAL EXCHANGE** - Kids will attend courses designed for fun active learning - imaginative field trips & Group project work will develop confidence in english communication!

TIME TABLE	TIME	MONDAY - FRIDAY	TIME	MONDAY - FRIDAY
	08:30 - 10:10	ENGLISH CLASS Speaking / Listening / Reading / Writing	13:00 - 13:50	ENGLISH CLASS Speaking / Listening / Reading / Writing
	10:20 - 12:00		13:55 - 14:45	
	12:00 - 13:00	Lunch Break	14:45 -	SCHOOL ACTIVITY The activity length is based on each activity

SAMPLE ACTIVITY SCHEDULE (OPTIONAL)						
	MON	TUE	WED	THU	FRI	SAT
SUMMER	Fly Over Canada 	Queen Elizabeth Park 	Art Gallery 	Beach Sports 	Science World 	Whistler 
	North Vancouver 	Laser Tag 	UBC Tour 	Deep Cove 	Art Gallery 	Grouse Mountain 
WINTER	Gastown Tour 	Bowling 	Ski/Snowboard 	Granville Island 	Lynn Canyon 	Victoria 
	Capilano 	Stanley Park 	Hockey Game 	Baking Day 	Ice Skating 	Aquarium 

SAMPLE SCHEDULE	WEEK	SUBJECT	WEEK	SUBJECT
	1	Nature & Environment	5	Music & Dance
	2	Sports & Entertainment	6	Technology & Games
	3	Arts & Craft	7	Geography & History
	4	Science	8	Gastronomy



# High School BRIDGE PROGRAM

- EAP 100 (BEGINNER)
- EAP 200 (INTERMEDIATE)
- EAP 300 (ADVANCED)

## QUICK FACTS:

- » You can join a sports team - there are several options to choose from!
- » There is a long summer vacation so you can either join an academy, take summer programs, go back to ESL school to improve your English, or visit your home country
- » High School online course is optional \*limited to those with higher English level

## QUICK FACTS:

- » What's offered: English & Volunteer Experience (Kelowna) / One-to-One Lessons / Group Study & Tour
- » Improve your English skills in a more dynamic and fun way!

# English & VOLUNTEER EXPERIENCE (KELOWNA)

## DIST. 22 - VERNON (VERNON / LUMBY / COLDSTREAM, BC)

### 5 SECONDARY SCHOOLS:

- W.L. Seaton / Charles Bloom / Vernon / Clarence Fulton / Kalamalk

### ELECTIVES:

- Audio Technology / Photography / Leadership / Film & TV / Media / Sports / Ceramic / Sculpture / Choir / Concert Band / Jazz Band / Music / Theatre

### OPTIONAL ACTIVITIES:

- Silver Star Mountain / Tae Kwon Do / Music (Guitar & Piano) / Figure Skating

## DIST. 67 - PENTICTON (PENTICTON, BC)

### 3 SECONDARY SCHOOLS:

- Princess Margaret / Summerland / Penticton

### ELECTIVES:

- Photography / Marketing / Film / 3D / Programming / Drama / Cooking / Textiles / Society / Music / Physical Education / Science / Technology / Drafting / Electronic / Mechanic / Metal Fabrication / Wood Contracture

### OPTIONAL ACTIVITIES:

- Vancouver Trip (Autumn) / Rocky Mountains Trip (Spring)

## DIST. 23 - CENTRAL OKANAGAN (KELOWNA / WEST KELOWNA / LAKE COUNTRY / PEACHLAND, BC)

### 5 SECONDARY SCHOOLS:

- George Elliot / Kelowna / Mount Boucherie / Okanagan Mission / Rutland

### ELECTIVES:

- Leadership / Mechanics / Metal / Wood / Craft / Drama / Theatre / Arts / Photography / Ceramics & Sculpture / Design / Electronics & Robotics

### OPTIONAL ACTIVITIES:

- Historic O'Keefe Ranch Visit & Haunted Corn Maze Tour (October) / Kelowna Rockets Hockey Game (November)

## DIST. 75 - GOLDEN HILLS (ALBERTA)

### 3 ELEMENTARY SCHOOLS:

- Brentwood / Westmount / Wheatland

### 2 SECONDARY SCHOOLS:

- Crowther Memorial / Strathmore

### ELECTIVES:

- Career and Technology Studies / Second Language Courses / Art / Drama / Music / Outdoor Education / French / Spanish

### OPTIONAL ACTIVITIES:

- Work Experience and Special Programs

## ENGLISH & VOLUNTEER EXPERIENCE

- » Offered in Kelowna only
- » Get a variety opportunities to interact with local Canadian speakers
- » Volunteer opportunities are built into this course
- » Classroom learning is directly applied to real-life and hands-on situations
- » Improve your English skills through class work and outside school

PREREQUISITE: EAP 100 OR LEVEL 3

### VOLUNTEER OPPORTUNITIES

#### BUILT-IN VOLUNTEER PLACEMENT & FIELD TRIPS DURING THE COURSE

Kelowna Cultural District / Kelowna Community Resources / Kelowna Gospel Mission / Kelowna Food Bank / Okanagan Centre for Innovation / Healthcare System / Various Local Businesses

#### POSSIBLE FIELDS OF VOLUNTEER PLACEMENT AFTER THE COURSE

Non-profit Organizations / Community Centers / Farms / Festivals & events for various organizations / Healthcare System\*

\* Will require training and a criminal record check, and students must be available to volunteer for six months or more (ex. hospital foundation, senior care)

## Customized COURSES

### ONE-TO-ONE LESSONS

- » Each lesson is 55 minutes in duration (4 lessons per week)
- » One-to-one lessons focus on your needs and speed up the learning process
- » Benefit from personalized attention, guidance and feedback from our experienced teachers

### GROUP STUDY & TOUR

- » Group study & tour is for youth, seniors, and professionals - can be created to match a variety of needs and budgets
- » Daily or weekly intensive Canadian culture and language program
- » Fun off-campus group activities

# Accommodation

## STUDENT RESIDENCE & HOMESTAY

### STUDENT RESIDENCE

Living in the student residence is a fun way to start a new circle of friends and experience school life to the full! There's no extra headache to find somewhere to live.

### HOMESTAY

Homestay is the fastest way to improve your English and a wonderful way to experience Canadian culture. We ensure safe, comfortable and friendly host families.



#### WHY STUDENT RESIDENCE?

The perfect place to make new friends and connect with your school mates!



#### WHY HOMESTAY?

No need to do a lot of cooking, grocery shopping, or other chores!



LEARN MORE

### VANCOUVER - KING EDWARD

- Single room with private bath
- Single room with shared bath
- Double room with shared bath



### DOWNTOWN VANCOUVER

- Standard room with private bath
- Superior room with private bath
- Family room (fits for a family of 4)



### VANCOUVER - KITSILANO

- Single room with shared bath



### KELOWNA - COPELAND

- Single room with private bath
- Single room with shared bath
- Shared room with shared bath



### VANCOUVER & KELOWNA HOMESTAY

- Single room with 3 meals/day
- Shared room with 3 meals/day



## EXPLORE THE CITY

Both Vancouver and Kelowna host a full calendar of unique festivals and special events featuring food, culture, performing arts, music, sports, and more!

## AFTER CLASS

You can enjoy gourmet, live entertainment, outdoor adventure and more!

## SIGNATURE ACTIVITIES

Join our signature activities - Cultural Day, BBQ Day, Halloween Party, and Christmas Party!

## EDUCATIONAL ACTIVITIES

Improve your English through Conversation Club, meet your classmates at Language Exchange, and gain interview tips on job-related workshops!

## WEEKEND TRIPS

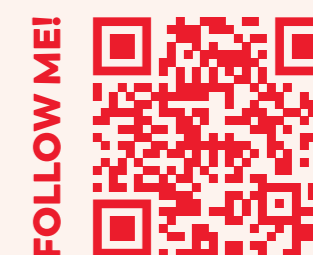
Weekend trips are great way to travel and to learn more about the surrounding cities and wildlife of British Columbia!

## YOUR CULTURE

You will get to organize a variety of cultural events to introduce your culture to your classmates!

## STAY CONNECTED

#VANWEST #VANWESTCOLLEGE



FOLLOW ME!



# Admissions

## START YOUR JOURNEY!

Find the perfect program right here, right now! Follow the steps below and study with us; where your future dreams become a reality.



### 1. CHOOSE YOUR PROGRAM AND CAMPUS

Visit our programs page on <https://vanwest.com/programs/> and explore our highly interactive programs in Vancouver and Kelowna campuses - from Vocational College to English as a Second Language (ESL).



### 2. MEET ADMISSION REQUIREMENTS

For Vocational College Programs, make sure you meet both academic and English admission requirements. For the English program (ESL), you will be placed based on our placement test.



### 3. PREPARE REQUIRED DOCUMENTS

VOCATIONAL COLLEGE PROGRAMS:

- Copy of passport
- Official high school, college, university diploma or degree, or college/university attendance certificate

ENGLISH AS A SECOND LANGUAGE PROGRAM:

- Copy of passport



### 4. SUBMIT YOUR APPLICATION

Submit your application form along with the required documents.

There are 3 ways to submit your application:

- Online - <https://vanwest.com/admission/register/>
- Complete PDF application form and email to [marketers@vanwest.com](mailto:marketers@vanwest.com)
- Register through one of our agents in your country



### 5. WE SPEAK YOUR LANGUAGE - SEND YOUR INQUIRY

If you have any questions, visit <https://vanwest.com/contact/> and click on your language to send your inquiry.

[WWW.VANWEST.COM/ADMISSION/POLICY/](https://www.vanwest.com/admission/policy/)



## 2023/2024 CALENDAR

SCHOOL CLOSURES / PROGRAM START DATES

2023

#### 01 JANUARY

- 2 - School Closure (New Year)

#### 02 FEBRUARY

- 20 - School Closure (Family Day)
- 21 - Vocational Programs Start  
OSCD / SCCD / CM / BM  
PCS / CCBCD / CCBCC

#### 03 MARCH

#### 04 APRIL

- 7 - School Closure (Good Friday)
- 17 - Vocational Programs Start  
HMCD / BM / PCS / CCBCC

#### 05 MAY

- 22 - School Closure (Victoria Day)

#### 06 JUNE

- 12 - Vocational Programs Start  
BM / PCS / CCBCC

#### 07 JULY

- 3 - School Closure (Canada Day)

#### 08 AUGUST

- 7 - School Closure (BC Day)
- 8 - Vocational Programs Start  
OSCD / SCCD / CM / BM  
HMCD / PCS / CCBCD / CCBCC

#### 09 SEPTEMBER

- 4 - School Closure (Labour Day)

#### 10 OCTOBER

- 2 - Vocational Programs Start  
BM / PCS / CCBCC
- 9 - School Closure (Thanksgiving Day)

#### 11 NOVEMBER

- 13 - School Closure (Remembrance Day)
- 27 - Vocational Programs Start  
HMCD / BM / PCS / CCBCC

#### 12 DECEMBER

- 25 - School Closure (Christmas Break)
- 26 - School Closure (Christmas Break)

2024

#### 01 JANUARY

- 1 - School Closure (New Year)
- 22 - Vocational Programs Start  
OSCD / SCCD / CM / BM  
PCS / CCBCD / CCBCC

#### 02 FEBRUARY

- 19 - School Closure (Family Day)

#### 03 MARCH

- 18 - Vocational Programs Start  
BM / HMCD / PCS / CCBCC
- 29 - School Closure (Good Friday)

#### 04 APRIL

#### 05 MAY

- 13 - Vocational Programs Start  
BM / PCS / CCBCC
- 20 - School Closure (Victoria Day)

#### 06 JUNE

#### 07 JULY

- 1 - School Closure (Canada Day)
- 8 - Vocational Programs Start  
OSCD / SCCD / CM / BM  
HMCD / PCS / CCBCD / CCBCC

#### 08 AUGUST

- 5 - School Closure (BC Day)

#### 09 SEPTEMBER

- 2 - School Closure (Labour Day)
- 3 - Vocational Programs Start  
BM / PCS / CCBCC

#### 10 OCTOBER

- 14 - School Closure (Thanksgiving Day)
- 28 - Vocational Programs Start  
BM / HMCD / PCS / CCBCC

#### 11 NOVEMBER

- 11 - School Closure (Remembrance Day)

#### 12 DECEMBER

- 23 - Vocational Programs Start  
BM / PCS / CCBCC
- 25 - School Closure (Christmas Break)
- 26 - School Closure (Christmas Break)

#### VOCATIONAL COLLEGE PROGRAMS - VANCOUVER

- OSCD - Operations & Supply Chain Management Co-op Post-Baccalaureate Diploma (32 months)
- SCCD - Supply Chain Management Co-op Post-Baccalaureate Diploma (18 months)
- CM - Commerce & Marketing Co-op Diploma (30 months)
- BM - Business Management Co-op Diploma (18 months)
- HMCD - Hospitality Management Co-op Diploma (15 months)
- PCS - Professional Customer Service Co-op Certificate (9 months)
- CCBCD - Cross-Cultural Business Communication Diploma (6 months)
- CCBCC - Cross-Cultural Business Communication Certificate (2 months)

#### VOCATIONAL PROGRAMS START DATES

- QSC Diploma / SCC Diploma / CM Diploma  
2023: Feb 21, Aug 8 | 2024: Jan 22, Jul 8
- CCBC Diploma  
2023: Feb 21, Aug 8 | 2024: Jan 22, Jul 8
- BM Diploma / PCS Certificate / CCBC Certificate  
2023: Feb 21, Apr 17, June 12, Aug 8, Oct 2, Nov 27  
2024: Jan 22, Mar 18, May 13, Jul 8, Sep 3, Oct 28, Dec 23
- HMC Diploma  
2023: Apr 17, Aug 8, Nov 27 | 2024: Mar 18, Jul 8, Oct 28

#### ENGLISH PROGRAM (ESL) - VANCOUVER & KELOWNA

- General English / English for Academic Purposes (EAP)
- VanExpress IELTS Preparation (VIP) / English for Business (Linguaskill)
- English for Kids / English for Youth / High School Bridge Program (Kelowna)
- One-to-One Lessons

#### ELECTIVES

- English for Business (Linguaskill) Intermediate / English for Presentation (Public Speaking)
- English for Social Media / English for Marketing & Sales / English for Flight Attendants
- English & Volunteer Experience / Communication / Speaking / Listening / Writing
- Grammar / Critical Response / Pronunciation, And More!

#### ENGLISH PROGRAM (ESL) START DATES

- All English Courses - Ages 16 and over (Vancouver & Kelowna)  
Every Monday \* If Monday is a holiday, Tuesday is the start date.
- English for Kids - Ages 7 to 12 (Vancouver)  
2023: Jul 4 - Aug 25 (STARTING DATES: JULY 4 & JULY 28) | 2024: Jul 2 - Aug 16
- English for Youth - Ages 13 to 15 (Vancouver Only)  
2023: Jan 9 - Feb 3 (Winter), Jul 4 - Aug 11 (Summer) | 2024: Jul 2 - Aug 16 (Summer)

EVERYTHING AT A GLANCE